

- If you want to fully reinstall the software, but need to keep using your current inspection data files, go to **Step 1**.
  - If this is a first-time installation, perform **Steps 3 to 8 ONLY!!**
1. Go to the *C:\Program Files\Hudinsp* folder and copy the *Data* folder to a location of your choice.
  2. Click on the *Start* button, then *Settings-Control Panel- Add\Remove Programs* and scroll down to **Physical Assessment Subsystem**. Press the *Add\Remove* button to uninstall the Physical Inspection software. If the procedure is unable to delete the *C:\Program Files\Hudinsp* folder, delete it, and all its contents, manually.
  3. Start your Internet Browser and proceed to the REAC software download page at <http://www.hud.gov/offices/reac/products/pass/main23.cfm>
  4. Proceed to the **Full Installation Page**.
  5. Click on the **Full Installation** link to start downloading. The file name is *reacv23.exe* and its size is close to 7.4 Mb. Be patient, it will take about 30-40 minutes to download on a regular dial-up connection.
  6. Once downloaded, double-click on the *reacv23.exe* file to unzip it. Note that all the files contained in this executable will go to the *c:\windows\temp* folder, but you can choose a different path.
  7. Go to the *c:\windows\temp* folder and double-click on the *Setup.exe* folder ( the icon with the small blue computer).
  8. Proceed to install the software. The initial log on screen should read: Copyright 1997,1999 Department of Housing and Urban Development, 9/21/2001. **The date is key, if you do not have the same date you do not have the correct version of the software.**
  9. Upon the successful installation, go to the location where the *Data* folder from Step 1 is located.
  10. Copy the *Data* folder back to the *C:\Program Files\Hudinsp* folder, you will be warned that a *Data* folder already exists, proceed to replace all files.
  11. Once finished, start the Physical Inspection Software and verify that your data remains the same.